ADMINISTRATIVE - INTERNAL USE ONLY

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OFFICE OF FINANCE NOTICE NO. 3-81

SUBJECT: Federal Employees' Group Life Insurance Open Enrollment Period, 1-31 March 1981

- 1. On 10 October 1980, a revised Federal Employees' Group Life Insurance (FEGLI) was signed into 1aw (P.L. 96-427). The changes created in the FEGLI Program by this 1aw are the most sweeping and significant since the Program's inception. ALL EMPLOYEES ELIGIBLE FOR COVERAGE UNDER THE FEGLI PROGRAM MUST COMPLETE AN ELECTION FORM, STANDARD FORM 2817, BY 31 MARCH 1981.
- 2. The purpose of this Notice is to establish FEGLI referents within the components of the Office of Finance as a control mechanism to ensure that all Office of Finance employees have completed an election form for required processing and new insurance coverage to be effective on or after 1 April 1981.
- 3. The following employees have been designated as FEGLI referents for their respective components:

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STATINTL	

Assistant Director for Policy and Planning
Assistant Director for Liaison
Accounts Division
Compensation Division
Monetary Division
Audit and Certification Division
Commercial Systems and Audit Division
OF Registry

STATINTL

The Office of the Assistant Director for Career Management, specifically will act as referent for all other Office of Finance components not named above.

4. There will be a meeting of all referents in Room 1200, Key Building, at 1400 hours, 17 February 1981. It is vital that all referents, or an official representative of the component, be in attendance.

STATINTL

Edward L. Sherman Director of Finance

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